**Privacy Statement**

SME Notary is committed to protecting your privacy. This Privacy Statement governs the data collection and usage within the SME Notary sites”). By visiting this Web sites, you consent to the practices set forth in this Privacy Statement. Please take a moment to review the sections below.

**Collection of Your Personal Information**

The personally identifiable information we collect includes information you submit to us. Because submission of such information is completely voluntary, you have a choice whether or not to disclose this information.

The SME Notary may require you to enter personal information, including your name, email address, home address and telephone number when you contact us with an inquiry through our Web site. We will use such personal information for the sole purpose of contacting you with a response to your inquiry.

.Personal information for the role of credit card authorization may be shared with a third-party credit card processing center.

SME Notary may collect information required by the states for Notary commissioning and auditing purposes, including but not limited to personal information data such as driver’s license or passport information. This information will be retained for the period designated by the commissioning state, even if you opt out or exercise your Right to be Forgotten in the European Union. Information collected for Notarizing purposes may be shared with the commissioning state upon their request for the purposes of confirming Notarization information and/or auditing.

**Use and Sharing of Your Personal Information**

SME Notary collects and uses your personal information to operate We do not share or sell your personal information. Our goal is to provide you with the best possible experience on our website.

**Security of Your Personal Information**

SME Notary takes every precaution to help protect your personal information from unauthorized access, use, or disclosure. For example, we store the personal information you provide on computer systems with limited access, located in controlled facilities. When we transmit highly confidential information (such as a credit card number) over the Internet, we protect it using encryption, such as the Secure Socket Layer (SSL) protocol. Nevertheless, standard. You should keep in mind that no Internet transmission is ever 100% secure or error-free.

**Changes to this Statement**

SME Notary will occasionally update this Privacy Statement to reflect company and customer feedback. If there are material changes to this Statement or in how SME Notary will use your personal information, SME Notary will prominently post changes prior to implementing the change. The SME Notary reserves the right, in its sole discretion, to modify, alter or otherwise update this policy at any time and you agree to be bound by such modifications, alterations or updates. Your continued use of our websites constitutes your agreement to this Privacy Statement and any updates. Therefore, we encourage you to periodically review this Statement to be informed of how SME Notary is collecting, using and protecting your information.

**Contact Information**

The SME Notary welcomes your comments regarding this Privacy Statement. Please contact us with any comments, questions or concerns by telephone, email or postal mail.

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